# THE COUNTY TAX \$TATEMENT



## **President's Message**

Volume 18, Issue 3-October 2018

By Michelle French, Denton County Tax Assessor-Collector



#### Hello Friends!

I hope you are well and had a great summer. I hope you had great vacations and enjoyed time with your family and friends.

Did you know that Saturday, September 22<sup>nd</sup> at precisely 4:02 PM EDT, the Fall Season began? The Farmer's Almanac

states that this is the exact time when the Autumnal equinox occurs. I have to say, this is my favorite time of year. There is nothing like coming out of the hot summer to experience the first days of cooler weather, drink a pumpkin spice latte or hot chocolate and make some s'mores. While it may still be a few more weeks before we get those cooler temps, we know there is a change in the air.

Speaking of changes in the air, we have another season quickly approaching. Property Tax Season! Whether you are the collector for the county, a consolidated collector, or if your appraisal district collects; we are all affected by the active property tax season. There is nothing like having throngs of citizens in our offices, all seeking answers and direction, and you and your teams are there to help them.

Services is great isn't it? Often our citizens walk through our doors not knowing the first thing about what they need to do, and you have the answers to their questions. When you see that first-time homeowner walk through the door and they aren't sure how to begin. You can show them the what, why, how and when of fulfilling their duties as a citizen and property owner. When the sweet couple comes in, it's their first time to have their taxes "frozen", and they are so appreciative when you explain the process. The 16 year old who just got their driver's license and are so excited to get that "new to them" car transferred into their name. These are the daily

examples of service that we get to participate with in the lives of our citizens.

The new season also brings educational opportunities to us. The TxDMV Fraud Training for Tax Assessor/ Collectors was held in Austin on September 26<sup>th</sup> and 27<sup>th</sup>. If you weren't able to attend, we will be asking TxDMV to hold another class next year.

The V.G. Young School for Tax Assessor/Collectors will be coming November 13<sup>th</sup> to 15<sup>th</sup> in Waco. The Program Committee has been working very hard on providing a great program for you. We are working to "think outside the box" to bring you some new and engaging learning opportunities.

Of course, we can't forget that the 2019 Legislative Session will be starting soon. We will need "all hands on deck". No effort is too small and we will be keeping you up to date on what you need to know.

I wish all the best for you and your teams as we begin this season. I know you and your teams are going to do great!

Let's keep riding on those Waves of Progress!

In Service To You,

Michelle French Denton County Tax Assessor-Collector President-Tax Assessor-Collector's Association of Texas



## The County Tax \$tatement

The County Tax Statement is the official publication of the Tax Assessor-Collector's Association of Texas and is published four times each year for the benefit of its members and interested contributing parties. The purpose of the organization is to promote professional standards, to unify actions for the benefit of its constituents, to be aware and participate in the legislative process, and to provide a vehicle to educate its members in the proper conduct of the constitutional office of the Assessor-Collector of Taxes.

#### The 2018/2019 Board of Directors

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2018/2019 Board: (Left to right) Kevin Kieschnick, Larry Gaddes, Donna Willis, Randy Riggs, Bruce Stidham, Tammy McRae, Linda Bridge, Cathy Talcott, Terry Garvey-Hanks and Michelle French

## From the Editor

By Billie Page, Angelina County Tax Assessor-Collector, PCC, CTOP

Hello from East Texas, Everyone!

Isn't this cooler weather nice? Fall and spring are my favorite seasons. God blesses us with the changing of the colors in nature in the fall and the new growth and beginnings in the spring.

It's tax time again! John Ames started us off right with his greeting to the association. I really enjoyed the last line: Let the games begin! There is some truth in that statement. We always get the same calls like 'Why have my taxes gone up so much?' and 'I wish that you would buy it from me at the appraised value.' and 'YOU keep raising the taxes and values on me.' and our all-time favorite, "I live on a fixed income and can't afford these taxes." It



kind of makes it a game in the sense that it happens over and over. Have you ever wondered why you asked for this position in the first place?

It's about public service. We actually pay a lot of money to get hired on to do a job that is often thankless. It's called campaigning. When elected, we suddenly find ourselves subject to everyone's opinion of us. We have people tell us they will campaign against us, they will have our jobs and my favorite, "I voted you in and I can vote you out."

Really? I just want to serve you and do it justly and with integrity and honesty, and you say that to me? We have servants' hearts. We are called to service. We are human and want to please everyone, and yet, we have laws and rules we must follow and adhere to consistently and across the board. What we do for one person, we must do for everyone. That is where our code of ethics helps us to be fair and impartial.

My county judge, Wes Suiter, said to me before I was elected, "Get over the fact that you will never be able to please everyone. Just do what is right and you will be able to rest easy. The way you know if you are doing the right thing is if it's right today, then it will still be the right thing 2 months down the road, and even 10 years from now." He is a very wise man.

I pray that everyone stay safe and healthy. May God bless and keep you. I look forward to seeing you in Waco next month at the VG Young Conference.

Until next time...

### Bíllíe Page

### **Dates to Remember**

Daylight Savings Time Ends Sunday, November 4, 2018

Election Day Tuesday, November 6, 2018

Veterans Day Sunday, November 11, 2018 Thanksgiving Thursday, November 22, 2018

Christmas Tuesday, December 25, 2018

New Year's Day Tuesday, January 1, 2019

36th Annual V.G. Young School for County Tax Assessor-Collectors November 13-15, 2018 Waco Convention Center—Waco

### With Sympathy & Prayers...

"A LIMB HAS fallen from the family tree that says Grieve not for me Remember the BEST TIMES, the laughter, the song The good life I lived while I was STRONG"

> Patsy Ruth Jarrell, 84, of Memphis, passed away on September 9, 2018. She served one term as Hall County Tax Assessor-Collector, 1985-1988.





Former Bell County Tax Assessor-Collector, Betty Sue Dudley Willingham, passed away on October 5, 2018. Betty was appointed in 1987 to fill the unexpired term of Tolly Moore as Bell County's first woman Tax Assessor-Collector. After being elected to continue as Tax A/C she held office until 1995 when she retired.

## DMV Fraud Awareness Training For Tax Assessor-Collectors

Submitted by: Billie Page, Angelina County

On September 26 and 27, 2018, many of us met at the State Capitol to attend the fraud training provided by TxDMV.

First, thank you DMV for providing the opportunity for excellent training. It was very informational, well-planned and wellattended.

The topics covered were Ethics, Process Monitoring, RTS Access, Common Transactions and Issues, Reports Review, Dealer Review and the Legislative Agenda.

The training kicked off with a welcome and greetings from Whitney Brewster, Executive Director, TxDMV. The guest speaker was Margaret Moore, Travis County District Attorney.

As usual, it was also time of networking and visiting with our TACA family. It's always a good thing when we get together, right?



## 2018 TAX ASSESSOR-COLLECTOR OF THE YEAR NOMINEES



Gwenda L. Tschirhart Bandera County



Albert Uresti Bexar County



John R. Ames Dallas County



Michelle French Denton County



Crystal Cedillo Gonzales County



Sadie Piper Spitzer King County



Tammy J. McRae Montgomery County



Ida Turner Refugio County

#### Congratulations to our 2018 Tax Assessor-Collector of the Year Nominees!

All eight of our nominees, and the award recipient, will be recognized at the annual Tax Assessor-Collector of the Year Luncheon. The luncheon is scheduled for Wednesday, November 14, 2018 at 12:20 p.m. at the 2018 V.G. Young Institute of County Government School for County Tax Assessor-Collectors, Waco Convention Center.

#### Good luck to each of you, you are all very deserving of this award!

## You Need To Know....

Brandy Carr, Cooke County Tax Assessor-Collector, and her husband Gradey wish to announce the birth of a son, Otis Gradey Carr, born on February 26, 2018. Otis weighed 10 lbs. 3 oz. and was 22" long. He has four older siblings, three sisters, Ajazzalynne 22, Kaylee 22, and Harley 15 and 1 brother Ryan who is 13. Congratulations to the Carr family.





#### T.A.C.A. Summer Conference—June 2019

Allison Getz, Jefferson County Tax A/C

Our TACA conference will be held June  $9^{th} - 13^{th}$  in Galveston at Moody Gardens. Your program committee is hard at work planning programs we hope you will find informative and useful. One new concept needs your input. We will have a session with at least 12 "best practices" presented back to back by TAC and/or staff members in 5 minute increments. This will enable more members of our association to be part of the program and give all of us great ideas to use in our offices. Please submit your best idea to agetz@co.jefferson.tx.us. or call me directly at 409-835-8714. We will select at least 12 presentations to be given this summer – the more creative, the better – you can sing, do a skit, whatever you think will be the best way to get the idea across. Also, if you have a thought about a break out session or know someone that is a dynamic speaker, I'd love to hear about it!

News From Comal County Tax Office

Cathy Talcott, Comal County Tax A/C

Congratulations to the managers of Comal County for earning their highest possible educational designations: PDAC & PCAC, presented at the TACA Conference in Frisco! Woohoo!

On October 8, the Comal County Tax Office will be closed for a Staff Training Day. Since October 8 is Columbus Day, we have found that many customers expect us to be closed, so we take advantage of the slow day to close our 3 offices and meet offsite.





Congratulations to Grace Utley, the newly appointed Wharton County Tax Assessor-Collector. Grace took office on October 1, 2018 after the September 30th retirement of Patrick (Pat) Kubala.

Pat held office for 26 years, congrats to Pat on his retirement.

## You Need To Know....

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#### TAX ASSESSOR-COLLECTORS ASSOCIATION

#### **COMPTROLLER LIAISON COMMITTEE REPORT**

Members of the Comptroller Liaison Committee have been busy this summer working with PTAD's Shannon Murphy and her staff, in an effort to assist them in addressing the various TNT questions they receive each year.

Following our first successful get-acquainted meeting with PTAD on February 15 at their office, a TNT Workshop was organized for the Comptroller's 13-member staff on July 18, which offered additional assistance with real-life TNT situations that are experienced in Tax Assessor-Collector's offices each year.

Committee Vice-Chair Larry Gaddes presented an excellent ½ day power point training session for the PTAD staff, which included the new incoming PTAD Director Korry Castillo, who has since taken the place of recently retired Mike Esparza. Also attending and assisting with the workshop were Tax Assessor-Collectors and staff members from the following counties: Bee, Comal, Denton, Grayson, Montgomery, and Williamson. Tim Brown from Texas Association of Counties was also in attendance. The workshop was a great success, and so much so that I asked if they would be interested in traveling to any of our offices to observe TNT in action, which they eagerly accepted.

So on August 2, several PTAD staff spent the day at the Comal County Tax Office, and on August 3, additional staff members visited the Williamson County Tax Office, which helped to open their eyes even more as to how we deal with TNT issues from our entities. The response was so enthusiastic from the PTAD staff that they have recommended additional tax office field trips in the future!

We are off to a good start in building a strong working relationship with the PTAD portion of the Comptroller's Office. I am especially grateful to Shannon Murphy, whose warm welcome has encouraged this collaboration. She has also asked that I share information with the tax offices about the Property Tax Institute, sponsored by the Comptroller and University of Texas which will take place December 4 and 5 in Austin. I will be sending information to all members of TACA about this event.

Regarding the Motor Vehicle Sales Tax division, I have begun working with Robert Baker regarding a series of webinars that he will be producing for tax offices in the near future.

Respectfully submitted,

Cathy C. Talcott Comptroller Liaison Committee Chair



## **Region News**

#### <u>COASTAL BEND REGION</u> Submitted by Apolonia Carrera Goliad County Tax Office

The Coastal Bend region of the Tax Assessor-Collectors Association held its meeting Tuesday, September 18, 2018 at the San Patricio Fairgrounds Civic Center. The meeting was called to order at 10:00 am by President, Ida M. Turner, Refugio County Tax Assessor-Collector. Rena Scherer, Victoria County TAC led the Pledge of Allegiance and Mr. Kevin Kieschnick, Nueces County TAC led us in Prayer.

Ms. Ida Turner, Refugio County TAC led us to introduction of guest, following motion to approve the minutes. Linda Bridge, Bee County TAC motioned to accept the minutes. Kevin Kieschnick, Nueces County TAC second the motion.

Our morning speaker was the new DMV Regional Manager, Joanna Flores. The presentation consisted of Timed Permits & Registration Recipients. The slide presentation showed the different types of permits that are available for customers. Each permit has their own rules & regulations that need to be followed in order to qualify to be able to obtain a temporary permit. The discussion also led on to Renewal Recipients, & what information is needed in order for a customer to purchase registration as a recipient. Written & signed permission is always needed from the registered owner. The presentation concluded with an open discussion & different examples that qualify for Timed Permits and Renewal Recipients.

Lunch consisted of a delicious meal from Cotton's BBQ provided by Linebarger, Goggan, Blair and Sampson, LLP office.

Our afternoon speaker was Diane Sanders, Income Partner- Bankruptcy Dept. At Linebarger firm in Austin, TX. The presentation consisted on bankruptcies, & the differences for each type of bankruptcies. Also on how to apply Trustee payments to the correct tax years. The presentation led on about more information on Chapter 13 & Chapter 7 bankruptcies. Also an open discussion on how to apply payments for bankruptcies.

Nominations for TAC of the Year went to Ida M. Turner, Refugio County TAC. Motion to approve was Kevin Kieschnick, Nueces County TAC. Melissa De La Garza, Kleberg County TAC second the motion.

Also new President, Vice President, & Secretary were elected for the year 2019. President elected was Bessie Guerrero, McMullen County TAC. Motion to approve was Michelle D. Garcia, Goliad County TAC. Dahlia Sanchez, San Patricio County TAC second the motion. Vice President elected was Monica Foster, Jackson County, TAC. Motion to approve was Linda Bridge, Bee County TAC. Dahlia Sanchez, San Patricio County TAC second the motion. Secretary elected was Michelle D. Garcia, Goliad County TAC. Motion to approve was Dahlia Sanchez, San Patricio County TAC. Gloria Ochoa, Calhoun County TAC second the motion.

New Business: Set date and time for next meeting was led by Rena Scherer, TAC for Victoria County. Victoria County was chosen for the next meeting on December 6, 2018, at 10:00 a.m. The Motion to approve was by Melissa De La Garza, Kleberg County TAC. Jerri Cox, Aransas County TAC second the motion.

#### <u>DFW REGIONS (Dallas & Fort Worth)</u> Submitted by Michelle French Denton County TAC

The Dallas Fort Worth Regional Meeting was held on August 14<sup>th</sup> in Lewisville at the Hilton Garden Inn. We had a great day of training with about 65 attendees and great discussion.

We were thrilled to have Tim Menke, Texas Department of Motor Vehicles C.I.D. Director as well as our Regional C.I.D. John Buesing in attendance. The Field Service Representatives for the counties also attended. Mr. Menke talked about the formation of the unit and that they are there to support tax assessor/ collectors in detecting and deterring fraud.

We also had Jonathan O'Quinn, TxDMV Deputy Chief Information Office, I.T. Services Division come and talk about the technology department. He heard from our attendees about some of the challenges we have in technology and spoke to the department's desire to bring resolution to these issues.

Amber Wilson, TxDMV Manager of the Ft. Worth Regional office talked about Salvage Title Transactions.

Following the motor vehicle tract, we had a program called "Pulling Back the Curtain". This was an engaging panel discussion. The panel was composed of a city director of finance, a school chief finance officer and a county assistant budget officer. The discussion talked about what the tax office does for the taxing entities they serve and how we can all help each other in the process of helping our mutual constituents.

The afternoon program was the Texas DMV Title Fraud Training, taught by Robert Foster, Lead Investigator for Texas Department of Motor Vehicles.



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#### EAST TEXAS LUNCH BUNCH

Submitted by Billie Page Angelina County TAC

The Longview and Beaumont Regions met on Wednesday, September 19, 2018 at the Pitser Garrison Convention Center in downtown Lufkin. Angelina County Tax Office hosted the event, and the Linebarger, Goggan, Blair and Sampson Lufkin office sponsored the event.

With many thanks to John Manuel and Jim Lambeth, we were able to meet in a very attractive and amenable venue, and enjoy excellent food. Sixty one people were in attendance for the educational opportunity, and we decorated the room with 8 fabulous homemade desserts!



(See what I mean...?)

Mayor Bob Brown and County Judge Wes Suiter welcomed our guests. LBGS attorneys John Manuel and Ben Kissee did our first Q&A on property tax. Tammy McRae strutted her stuff (and knowledge of the property tax system) and won the prize for answering the most questions correctly.

Angelina County Sheriff Greg Sanches presented a great session on different topics such as credit card skimmers and how to detect them, human trafficking and how to spot victims and the importance of ethics among public officials and employees. He was very on point and quite informative.

We ended the afternoon with Chuck Lee from the Longview DMV Region and Idalia Illa-Lopez from the Beaumont DMV Region, who led our TxDMV Q&A. If you know Chuck, he's always a party, and it was a lively session. Tatum White from Polk County demonstrated her enormous knowledge of the TxDMV rules, winning the prize for the most correct answers.

Three CE credits were available for this meeting. Our next ETLB meeting will be on Wednesday, December 5<sup>th</sup> in Jefferson County with Allison Getz hosting.

#### **BLUEBONNET REGION**

Submitted by Cathy Talcott Comal County TAC

The Bluebonnet Regional Meeting was hosted by the Comal County Tax Office at the McKenna Events Center in New Braunfels on September 7th with approximately 40 people in attendance.

Matthew Tepper, MVBA, spoke on recent property tax Supreme Court decisions.

DMV representatives spoke on motor vehicle topics. Clint Thompson, Chief of Title Services talked to the group about NMVTIS and salvage titles. Robert Foster, Lead Investigator, and Jim Seaman, Criminal Investigation Division Attorney, spoke about fraud.

Lunch was provided by MVBA.

Crystal Cedillo, Gonzales County, was chosen as the Tax Assessor-Collector of the Year nominee for the Bluebonnet Region.

After lunch the CE course "Accounting In The Tax Office" was taught by Crystal Cedillo, Gonzales County Tax Assessor-Collector.

It was a very successful day, with up to 7 hours available to be earned.

#### <u>SAN ANTONIO REGION</u> Submitted by <u>Cwanda Tschi</u>r

Submitted by Gwenda Tschirhart Bandara County TAC

On September 13, 2018, Diane Bolin of Kerr County hosted a Red Flag Training. This meeting was well attended with 45-50 people in attendance.

We kicked off our morning with presenting Diane Bolin a plaque in appreciation of her years of service as our San Antonio Regional Coordinator.

Andrea Berlocher with Texas Department of Motor Vehicles gave us a presentations with some quick tips on what could lead to suspicious titles, how to handle them and what to do.

We then had a presentation by Philip Chaimongkol & Josh Nash, from Texas State Comptroller Office, Tax Specialists, on the do and don't qualify for Motor Vehicle tax exemptions. It was nice getting to meet our new Tax specialist.

The afternoon concluded with Seberina Palomarez, TxDMV San Antonio Regional Service Center going over common mistakes and corrections when processing titles and renewals.

This was a great program put on by all our speakers and it educated our new employees and was a refresher for all others.





## Electronic Communication...

...has become one of the most efficient, reliable, and cost effective methods to communicate information. As such, much of our agency program information is now being relayed via email:

- Constituents can sign up to receive email updates about a variety of Texas Parks & Wildlife Department (TPWD) topics; everything from TV and radio programs, to information about state parks, to hunting and fishing opportunities, and much more.
- The TPWD Boat Titling & Registration Program collects customer email addresses to provide electronic reminders when customers' boat registration is eligible for renewal.
- The program also relays boat titling and registration initiatives, notice of pending changes, training opportunities, and other system information to field and participating Tax Assessor-Collector staff.
- An email option is available for participating agents to order additional application forms, ID card stock, and decal stock: <u>BoatSupplies@tpwd.texas.gov</u>. When submitting an order via email, please include the following information:
  - Your name,
  - Your office location name and physical mailing address,
  - Your contact phone number (in case there are questions about your order), and
  - The type and quantity of supplies needed.

The BoatSupplies email box is monitored daily and all supply requests will be mailed within 2-3 business days of receipt. The following supplies are available:

- Applications (PWD 143, PWD 143M, PWD 144 and PWD 144M),
- ID card stock,
- Decal stock, and
- Texas Water Safety Digests.
- The TPWD IT Help desk provides assistance with setting up new user accounts, deactivating old user accounts, and Boat Registration Information & Titling System (BRITS) technical assistance (problems logging in, problems printing, etc.). BRITS Log-in Request (PWD 57B) forms requesting user access or deletion, as well as general technical questions or issues, can be emailed to the TPWD IT Help Desk at: <u>Help.Desk@tpwd.texas.gov</u>.

Do you have staff that you would like to include in our Boat Titling & Registration Program email distribution list? Or have staff that have left and you need to update the contact information for your office? Contact our TPWD Field Liaisons at (512) 389-4393 and let us know.

If you have any questions about any of the information provided by TPWD in this newsletter, or about any other aspects of the Boat Titling & Registration Program, please contact a TPWD Boat Field Liaison at (512) 389-4393 for assistance.



Submitted By: Adam Shaivitz, Public Information Officer

#### webDEALER Turns Five

Happy anniversary to webDEALER! The web-based application for submitting electronic title applications to county tax assessor-collectors turned five in September. And we just hit a major milestone: The five-millionth webDEALER application was approved on September 25, by Dallas County for EAN Holdings, LLC (Enterprise Rent-A-Car).

We launched a pilot of the nation's first electronic title application process to eliminate the submission of paper documents in September 2013, followed by a statewide release in May 2014.

The initial phase accommodated title transfers for new passenger vehicles. In December 2014, we introduced used vehicle functionality which opened webDEALER to non-franchised dealers, including motorcycle and trailer dealers.

webDEALER has expanded with various enhancements and features including:

- Specialty license plate transfers
- Data import from users' management systems into webDEALER
- Accommodation of the "Two Steps, One Sticker" program
- Single document upload capability
- Commercial Fleet Buyer functionality, allowing entities such as rental car businesses to use webDEALER

TxDMV added webSALVAGE to the webDEALER suite in July 2016. webSALVAGE allows salvage pool operators and insurance companies to submit salvage and nonrepairable title applications electronically to the department.

webSALVAGE, like webDEALER, eliminates the necessity for paper applications and improves overall processing time for both the applicant and the department.

Earlier this year, we integrated eTAG into webDEALER, allowing dealers to use a single system to create Buyer Tags and submit title applications. The eTAG integration also facilitates single entry of common data elements between the Buyer Tag and the title application. This eliminates duplicative work and reduces data entry errors. Dealers can import data directly into eTAG from a dealer management system.

Finally, we introduced payment functionality. Users can pay for applications for salvage or nonrepairable titles, and certain fees associated with Buyer Tags and inspections by credit card.

webDEALER has received national and state recognition:

- American Association of Motor Vehicle Administrators Trailblazer Award
- Texas Association of State Systems for Computing and Communications (TASSCC) Excellence Award for High Value Impact
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## Texas DMV

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We are encouraged by webDEALER's rapid success and excited about the future. In 2019, we will complete the eTI-TLE and webLIEN projects, offering even more functionality and features. eTITLE facilitates electronical dealer-todealer reassignments.

webLIEN will offer lienholders an alternative to the current Electronic Lien Title system, allow them to submit title applications electronically to county tax assessor-collector offices, and add additional electronic payment options. Both releases continue the move toward a paperless system.



#### Fraud Detection Training Modules Now Available

Tax assessor-collectors have new tools available to combat fraud. The TxDMV training portal now includes fraud detection training developed by the American Association of Motor Vehicle Administrators (AAMVA).

AAMVA's Fraud Detection & Remediation (FDR) program is the fraud training used by DMVs, law enforcement, federal agencies and corporations worldwide. FDR is the most comprehensive anti-fraud toolbox available.

The modularized eLearning suite provides invaluable training to anyone handling secure documents or sensitive transactions. The training is modularized, and with the aid of the AAMVA FDR training implementation plan, your county will be well on its way to protecting itself from fraud.

You can access the implementation plan on the TxDMV tax assessor-collector information hub at <u>http://www.TxDMV.gov/tax-assessor-collectors</u>.

#### Corpus Christi Regional Service Center Manager Announced

The Regional Services Section (RSS) welcomed Joanna Flores as the new manager of the Corpus Christi Regional Service Center (RSC). Prior to coming to TxDMV, Joanna worked for the Nueces County Motor Vehicle Department for seven years. She undertook many responsibilities within that office, including her final position of supervisor. We look forward to working with Joanna and her participation as a valued member of the RSS team.

## 2018 V.G. Young Institute of County Government School for County Tax Assessor-Collectors

November 13-15, 2018

Waco Convention Center

| Monday, November 12, 2018  |  | 8:00-9:00 am                | General Session<br>How to Communicate with Legislature   |
|----------------------------|--|-----------------------------|--|
| 3:00-6:00 pm               | TACA Board Meeting   | 9:10-10:00 am               | Breakout Sessions (Repeated at 10:30 am)<br>Session A: Developing Effective County<br>Budget Requests                  |
| Tuesday, November 13, 2018 |  |                             | Session B: ABC's of Tax Sales (Redemption,<br>Resales, and Interested Buyer Pro  |
| 7:30-9:30 am               | Title Fraud Training (Must pre-register to attend)   |                             | grams<br>Session C: Cyber Security   |
| 8:00 am-5:00 pm            | Registration Open  | 10:00-10:30 am              | Refreshment Break  |
| 8:30-11:30 am              | Orientation for New Tax Assessor-<br>Collectors  | 10:30-11:20 am              | Breakout Sessions Repeated   |
| 9:45-11:45 am              | Title Fraud Training (Must pre-register to Attend)   | 11:25 am-12:15 pm           | Breakout Sessions<br>Session A: SIT (VIT) - Accounting and<br>Disbursals<br>Session B: Secretary of State - Chapter 19 |
| 10:00 am-12:30 pm          | Exhibitor Show Set Up  |                             | Session C: HR Topic  |
| 9:30-10:30 am              | TACA Committee Meetings<br>Comptroller<br>Awards   | 12:20-1:40 pm               | Tax Assessor-Collector of the Year Luncheon  |
|                            |  | 1:40-2:40 pm                | TACA Business Meeting (Tax A/C's)  |
| 10:30-11:00 am             | TACA Committee Meetings<br>Legislative   | 1:40-2:40 pm                | Deputy Roundtable Discussion<br>Customer Service in the Tax Office   |
|                            | By Laws  | 2:40-3:10 pm                | Refreshment Break  |
| 1:00-4:00 pm               | Exhibitor Show Open  | 3:10-4:40 pm                | Roundtables - Breakout by County Population<br>Motor Vehicle   |
| 12:50-2:15 pm              | Opening General Session<br>Keynote: Character Driven Success for<br>Premium Customer Service | 4:40-5:30 pm                | General Session<br>TX DMV - Motor Vehicle Reporting  |
| 2:15-2:45 pm               | Refreshment Break  |                             |  |
| 2:45-3:45 pm               | General Session<br>Legislative Panel   | Thursday, November 15, 2018 |  |
| 3:45-4:45 pm               | General Session<br>Working Effectively With Your County Auditor                              | 8:00-9:30 am                | Roundtables - Breakout by County Population Property Tax   |
| 4:45-5:30 pm               | Vendor Reception   | 9:30-10:00 am               | Refreshment Break  |
| 5:30 pm                    | TACA Committee Meetings<br>TxDMV<br>Education  | 10:00-11:30 am              | Closing General Session<br>Security Assessments in the Tax Office  |
| 8:30-10:30 pm              | Bingo  | 11:30 am                    | Adjourn V.G. Young General School Sessions   |

| Wednesday, November 14, 2018 |                     | Extended Learning Opportunity |   |
|------------------------------|---------------------|-------------------------------|---|
| 7:30 am-4:00 pm              | Registration Open   | 1:00-5:00 pm                  | 1:00-5:00 pmTACA Professional Designation Certification<br>Texas Lawmaking<br>(\$45 Online Registration Only) |
| 9:00 am-4:30 pm              | Exhibitor Show Open |                               |   |

### THE OFFICE OF THE TEXAS SECRETARY OF STATE Submitted By: Betsy Schonhoff, Voter Registration Manager

#### October 2018

Texas continues to break new records for Voter Registration, and this November will be no exception! Even with all of the clean-up counties have been doing this year to eliminate duplicate registrations and further enhance their list maintenance processes, we anticipate over 15.6 million registered voters will be eligible to participate in the upcoming election. That has made for a busy year for everyone, and we are proud of the continued dedication counties have displayed towards ensuring the integrity of the voter rolls and the security of the election process.

Over the past couple of years, there has been a lot of information in the news and elsewhere regarding the need and importance for increased and ongoing security as it relates to elections and the maintenance of the voter registration rolls. With an ever increasing awareness of this need, our office has heard from a number of counties who have indicated that they know they need to do something, but are overwhelmed in knowing where to start. In more recent months, our office has been communicating with all counties regarding the Election Security Assessment program, and we would encourage you to get signed up to participate, if you have not already done so. It is a great first step!

As counties are finding out more about this program, we have received a lot of positive feedback and a number of counties are in the process of being scheduled for their assessment. If you are still not sure about the process or would like more information, please e-mail us at: <u>ElecAssessment@sos.texas.gov</u>. This e-mail is monitored by our staff, who work in conjunction with DIR and AT&T staff to make sure your questions are answered and that you have the help you need in getting the process underway. These assessments are a vital part of your office's overall security, and we cannot emphasize enough that every county should participate in this process. If you need help getting started or just have a question, please let us know. We are here to help.

Our goal is to not only ensure this upcoming November Election is as smooth as possible, but that each and every election that takes place in the state is secure. In looking towards the future, here are a few dates and deadlines of which you need to be aware.

#### **Upcoming Dates/Deadlines to note:**

- Friday, November 2: VR Team Extended Hours (5pm -8pm)
- Saturday, November 3: VR Team Extended Hours (9am -12pm (Noon))
- The VR Team can be reached at (800) 252-2216, option 1 during extended hours
- Tuesday, November 6: ELECTION DAY
- Friday, November 9: Recommended deadline to submit to DPS through the DPS Web Portal Provisional Ballot inquiries for individuals claiming to have registered through DPS.
- Tuesday, November 13: Deadline to provide Provisional Ballots to Early Voting Clerk.
- Friday, November 30: The 2018 Mass Cancellation of Suspense Voters begins
- **Thursday, December 6**: Deadline for Submitting Voting History for the November General and designated Special Elections held on the November Uniform Date.

Please log into our DocShare site for manuals tied to important upcoming deadlines. Thank you for your continued commitment to strengthening the security of our state's elections. We look forward to working with you for a successful November Election!

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